



THE

JAMAICA GAZETTE

EXTRAORDINARY

940A

Vol. CXLVIII

MONDAY, JUNE 30, 2025

No. 251A

The following Notification is, by command of His Excellency the Governor-General, published for general information.

DWAYNE HILL, JP (MAJOR)
Governor-General's Secretary and
Clerk to the Privy Council.

JUDICIAL NOTICE

PRACTICE DIRECTION (No. 2) OF 2025

*Filing of Case Management Information Sheet in the Commercial Division
of the Supreme Court*

Introduction

1. This Practice Direction is issued by the Hon. Chief Justice pursuant to Part 4 of the Civil Procedure Rules after consultation with the Judges of the Supreme Court.
2. This Practice Direction applies to all cases in which a case management conference is scheduled and comes into effect immediately.

General

3. In order to achieve the objective of timely and efficient disposal of cases in the Commercial Division, it is necessary for a Case Management Information Sheet to be used by all parties to enable robust judicial case management of each case that comes before the Court.

Filing of A Case Management Information Sheet

4. A Case Management Information Sheet shall be in the form as contained in Appendix A to this Practice Direction.
5. This Case Management Information Sheet is to be filed at least 10 days before the Case Management Conference.

Guidelines

6. The Counsel attending the Case Management Conference is to be prepared to discuss the legal issues in dispute and how these issues can be resolved without a trial.
7. Where possible the parties should file a draft Case Management Conference Order with this form.
8. Parties and or Counsel are encouraged to be diligent in preparing this form.

APPENDIX A

Case Management Information Sheet

In the Supreme Court of Judicature of Jamaica

In the Commercial Division

Claim No. SU

Between

Claimant

And

Defendant

Name of Party lodging information sheet:

Name of Attorneys-at-Law/Law Firm:

Name(s) of advocate(s) for trial:

1. By what date can you give disclosure?
2. Is specific disclosure required on any issue? If so, please specify.
3. By what date can you give inspection?
4. Do you intend to make an application to amend the pleadings? Please give brief details of what is proposed.
5. Do you intend to make any application for request for information under Part 34? Please give brief details of what is required and of what is outstanding.
6. Are there any admissions of facts under Rule 29.13? If yes, please give brief details of the admissions.
7. Appropriate Dispute Resolution—
 - (a) Might some form of Appropriate Dispute Resolution procedure assist to resolve or narrow the dispute or the particular issues?
 - (b) Has your client been informed of the range of available Appropriate Dispute Resolution options?
 - (c) Have you discussed Appropriate Dispute Resolution options with the other parties in the matter?
 - (d) Do you intend to request that the matter be adjourned while the parties try to settle by means of one or other Appropriate Dispute Resolution option? If yes, how much time is required?
 - (e) Are any special directions needed to allow for Appropriate Dispute Resolution?
8. Will there be an application for a determination of a preliminary point, summary judgment, striking out or resolution of a point of law?
9. Do you intend to apply for any interlocutory relief?
10. Will there be an application for a split trial?
11. Witnesses and evidence—
 - (a) How many witnesses of fact do you propose to call to give evidence at trial?
 - (b) By what date can you serve signed witness statements?
 - (c) Will an interpreter be required for any witness?
 - (d) Do you need any witness to give oral evidence by video Link? If yes, an application should be filed before the pre-trial review.
 - (e) Have you identified what documents can be tendered in evidence at trial as an agreed common bundle?
12. Expert evidence
 - (a) On what issues may expert evidence be required?
 - (b) Is this a matter in which the use of a joint expert might be suitable?

-
- (c) How many expert witnesses do you propose to rely on at trial? Please give their names or explain why the name is not given. Please identify each expert's field of expertise.
- (d) By what date can you serve signed expert reports?
- (e) When will your experts be available for a meeting or meetings of experts?
13. What is your present provisional estimate for the length of the trial?
14. What is the earliest date by which you can be ready for trial?
15. Is this a matter in which a pre-trial review is likely to be useful?
16. Is there any way in which the Court can assist the parties to resolve their dispute or particular issues without the need for a trial or a full trial?
17. What other applications will you make at the Case Management Conference? Should provision be made in the pre-trial timetable for any application or procedural step not otherwise dealt with above? If yes, please specify the application or procedural step.
18. Are there, or are there likely to be, any related matter? Please give brief details.

[Signature of Attorney-at-Law for (party) / Litigant in Person]

Filed by

Dated the 30th day of June, 2025.

BRYAN SYKES, OJ, CD
Chief Justice.